

Study Guides and Countdown Kits Order Form

2011/2012 School Year

Order Date: _____

Account: TEACHERSCRNR

BILLING INFORMATION	SHIPPING INFORMATION (if different)
Name:	Name:
Address:	Address: (cannot be a PO Box)
Apartment #:	Apartment #:
City/State/Zip:	City/State/Zip:
Telephone: ()	Telephone: ()
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*** Credit Card Required ***

Credit Card Information (Please check the appropriate card): American Express Discover MasterCard Visa

Card #: _____ Expiration Date: _____ Card Verification Security Code: _____

Name on Card: _____

All orders are shipped UPS Ground. Orders will be shipped two weeks from order receipt.

Pricing:

Study Guides	Package Includes: 1 teacher companion guide and 10 student study guides, shipping/handling <i>NOTE: Study Guide packages do not include online sample test items. Study Guide packages which include online sample questions may be ordered at the Client Services Center by your site's designated site coordinator.</i>	\$40.00
Countdown Kits	Package Includes: 1 content-specific poster, set of 6 supplemental posters on testing tips, and 1 teacher guide, shipping/handling	\$35.00

Instructions:

The following steps should be taken to ensure a timely and accurate delivery of your order:

1. Complete all fields above.
2. All orders **require** credit card information to process.
3. Submit your order by one of the following methods:
 - Fax: 231-796-4699
 - Email as an attachment to: orders@nocti.org

****All sales are final. No returns, refunds, or exchanges are allowed.****



500 North Bronson Ave.
Big Rapids, MI 49307
800.334.6283
FAX 231.796.4699
www.nocti.org

Test Code (Study Guide Code)	Study Guide and Countdown Kit Titles Available	Study Guide Packages Quantity	Countdown Kits Quantity
1037 (6937)	21 st Century Skills for Workplace Success		
3900 (6900)	Accounting-Advanced		
3000 (6000)	Accounting-Basic		
4001 (6001)	Administrative Assisting		
1105 (6105)	Administrative Services		<i>n/a</i>
4019 (6019)	Advertising and Design		
1229 (6229)	Agricultural Biotechnology		<i>n/a</i>
2102 (6102)	Agriculture Mechanics		
1227 (6227)	Animal Systems		<i>n/a</i>
3018 (6018)	Apparel and Textile Production and Merchandising		
3004 (6004)	Architectural Drafting		
3005 (6005)	Audio-Visual Communications		
4008 (6008)	Automotive Technician-Advanced		
4109 (6109)	Automotive Technician-Core		
4009 (6009)	Automotive Technician-Standard		
1096 (6096)	Banking and Related Services		<i>n/a</i>
1106 (6106)	Broadcasting and Journalism		<i>n/a</i>
3011 (6011)	Building Construction Occupations		
3012 (6012)	Building Trades Maintenance		
1095 (6095)	Business Financial Management		<i>n/a</i>
3013 (6013)	Business Information Processing		
3014 (6014)	Cabinetmaking		
3973 (6973)	CAD		
3073 (6073)	CAD-CAM		
1100	Career Skills	<i>n/a</i>	
4015 (6015)	Carpentry		
4006 (6006)	Collision Repair		
3083 (6083)	Collision Repair and Refinishing Technology		
4020 (6020)	Commercial Foods		
4414 (6414)	Computer Networking Fundamentals		
4023 (6023)	Computer Programming		
4415 (6415)	Computer Repair Technology		
4022 (6022)	Computer Technology		

Test Code (Study Guide Code)	Study Guide and Countdown Kit Titles Available	Study Guide Packages Quantity	Countdown Kits Quantity
1128 (6128)	Construction		<i>n/a</i>
4025 (6025)	Construction Masonry-Block		
4125 (6125)	Construction Masonry-Brick		
3082 (6082)	Cosmetology		
3081 (6081)	Criminal Justice		
4136 (6136)	Culinary Arts Cook-Level 2		
4036 (6036)	Culinary Arts Prep Cook Level 1		
4026 (6026)	Dental Assisting		
1127 (6127)	Design and Pre-Construction		<i>n/a</i>
1186 (6186)	Diagnostic Services		<i>n/a</i>
4027 (6027)	Diesel Technology		
4017 (6017)	Early Childhood Education and Care-Advanced		<i>n/a</i>
4016 (6016)	Early Childhood Education and Care-Basic		
1025 (6925)	Education and Training		<i>n/a</i>
4130 (6030)	Electrical Construction Technology		
3029 (6029)	Electrical Occupations		
2034 (6034)	Electronics		
4035 (6035)	Electronics Technology		
1135 (6335)	Emergency and Fire Management Services		<i>n/a</i>
1138 (6338)	Emergency Medical Services		<i>n/a</i>
1094 (6094)	Financial and Investment Planning		<i>n/a</i>
4049 (6049)	Floriculture		
4949 (6949)	Floriculture-Greenhouse		
3037 (6037)	Forest Products and Processing		
3038 (6038)	General Drafting and Design		
1103 (6103)	General Management		<i>n/a</i>
4142 (6142)	Graphic Communications Technology		
3043 (6043)	Health Assisting		
1187 (6187)	Health Informatics		<i>n/a</i>
3064 (6064)	Heating, Ventilation, Air Conditioning, and Refrigeration		
3045 (6045)	Heating, Ventilation, and Air Conditioning		
3046 (6046)	Heavy Equipment Maintenance and Repair		
3048 (6048)	Home Health Aide		

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4149 (6149)	Horticulture-Landscaping		
2079 (6079)	Hospitality Management-Food and Beverage		
2080 (6080)	Hospitality Management-Lodging		
1104 (6104)	Human Resources Management		<i>n/a</i>
2050 (6050)	Industrial Electricity		
2051 (6051)	Industrial Electronics		
2074 (6074)	Industrial Maintenance Mechanics		
1131 (6231)	Information Support and Services		<i>n/a</i>
1132 (6232)	Interactive Media		<i>n/a</i>
1032 (6032)	Interior Decorating and Design		<i>n/a</i>
1137 (6337)	Legal Services		<i>n/a</i>
1287 (6287)	Lodging		<i>n/a</i>
2071 (6071)	Logistics Technology/Distribution Center Services		
1129 (6129)	Maintenance Operations		<i>n/a</i>
2084 (6084)	Manufacturing Technology		
4055 (6055)	Medical Assisting		
1228 (6228)	Natural Resources Systems		<i>n/a</i>
1130 (6230)	Network Systems		<i>n/a</i>
4058 (6058)	Nursing Assisting		
1107 (6107)	Performing Arts		<i>n/a</i>
4061 (6061)	Plumbing		
4062 (6062)	Practical Nursing		
4052 (6052)	Precision Machining		
2475 (6475)	Pre-Engineering/Engineering Technology		
3063 (6036)	Production Agriculture		
2480 (6480)	Protective Services		
1289 (6289)	Recreation, Amusements, and Attractions		<i>n/a</i>
1286 (6286)	Restaurant, Food and Beverage Services		<i>n/a</i>
3010 (6010)	Retail Commercial Baking		
4053 (6053)	Retail Trades		
1136 (6336)	Security and Protective Services		<i>n/a</i>
2003 (6003)	Small Animal Science and Technology		
4068 (6068)	Small Engine Technology		
4054 (6054)	Technical Drafting		

Test Code (Study Guide Code)	Study Guide and Countdown Kit Titles Available	Study Guide Packages Quantity	Countdown Kits Quantity
2427 (6427)	Television Production		
1185 (6185)	Therapeutic Services		<i>n/a</i>
1288 (6288)	Travel and Tourism		<i>n/a</i>
1108 (6108)	Visual Arts		<i>n/a</i>
2425 (6425)	Visual Communications and Multimedia Design		
2750 (6750)	Web Design		
4072 (6072)	Welding		
2150 (6150)	Wind Turbine Maintenance Technician		
3033 (6033)	Workplace Readiness		