

# Study Guides and Countdown Kits Order Form

2018-2019 School Year

Order Date: \_\_\_\_\_

Account: TEACHERSCRNR

BILLING INFORMATION	SHIPPING INFORMATION (if different)
Name:	Name:
Address:	Address: (cannot be a PO Box)
Address:	Address/Apartment #:
Apartment #:	City/State/Zip:
City/State/Zip:	Is this a residential address: <input type="radio"/> Yes <input type="radio"/> No
Telephone: (     )	Telephone: (     )
E-Mail:	E-Mail:
<b>* Credit Card Required *</b>	
Credit Card Information (Please check the appropriate card): <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	
Card #: _____ Expire Date: _____ CCV: _____	
Name on Card: _____	
<b>All orders are shipped UPS Ground. Orders will be shipped two weeks from order receipt.</b>	

**Pricing:**

Study Guides	Package Includes: 1 teacher companion guide and 10 student study guides, shipping/handling <b>NOTE: Study Guide packages ordered via this order form do not include online sample questions. If you would like online sample questions included, Study Guide packages must be ordered at the Client Services Center by your site's designated site coordinator.</b>	\$41.00
Countdown Kits	Package Includes: 1 content-specific poster, set of 6 supplemental posters on testing tips, and 1 teacher guide, shipping/handling	\$39.00

**Instructions:**

The following steps should be taken to ensure a timely and accurate delivery of your order:

1. Complete all fields above.
2. All orders **require** credit card information to process.
3. Submit your order by one of the following methods:
  - Fax: 231-796-4699
  - Email as an attachment to: [orders@nocti.org](mailto:orders@nocti.org)

**\*\*All sales are final. No returns, refunds, or exchanges are allowed.\*\***



500 North Bronson Ave.  
Big Rapids, MI 49307  
800.334.6283  
FAX 231.796.4699  
[www.nocti.org](http://www.nocti.org)

<b>Test Code (Study Guide Code)</b>	<b>Study Guide and Countdown Kit Titles Available</b>	<b>Study Guide Packages Quantity</b>	<b>Countdown Kits Quantity</b>
1437 (6537)	21 <sup>st</sup> Century Skills for Workplace Success		
4910 (6910)	Accounting-Advanced		<i>To be released Dec 2018</i>
4100 (6100)	Accounting-Basic		<i>To be released Dec 2018</i>
4101 (6001)	Administrative Assisting		
1205 (6205)	Administrative Services		<i>n/a</i>
4119 (6119)	Advertising and Design		
1229 (6229)	Agricultural Biotechnology		<i>n/a</i>
2102 (6102)	Agriculture Mechanics		
1227 (6227)	Animal Systems		<i>n/a</i>
3018 (6018)	Apparel and Textile Production and Merchandising		
4004 (6004)	Architectural Drafting		
3005 (6005)	Audio-Visual Communications		
4008 (6008)	Automotive Technician-Advanced		
4309 (6309)	Automotive Technician-Core		
1096 (6096)	Banking and Related Services		<i>n/a</i>
1106 (6106)	Broadcasting and Journalism		<i>n/a</i>
4075 (6175)	Biotechnology		
4011 (6021)	Building Construction Occupations		
4012 (6012)	Building Trades Maintenance		
1095 (6095)	Business Financial Management		<i>n/a</i>
4013 (6013)	Business Information Processing		
3014 (6014)	Cabinetmaking		
4983 (6983)	CAD		<i>To be released Dec 2018</i>
3073 (6073)	CAD-CAM		
4215 (6315)	Carpentry		
4106 (6206)	Collision Repair		
3183 (6183)	Collision Repair and Refinishing Technology		
4120 (6121)	Commercial Foods		<i>To be released Dec 2018</i>
4514 (6524)	Computer Networking Fundamentals		
4023 (6023)	Computer Programming		
4515 (6515)	Computer Repair Technology		

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4122 (6122)	Computer Technology		
1128 (6128)	Construction		<i>n/a</i>
4025 (6025)	Construction Masonry-Block		
4125 (6125)	Construction Masonry-Brick		
4082 (6182)	Cosmetology		
4181 (6181)	Criminal Justice		
1890 (6890)	Criminal Justice Advanced		<i>n/a</i>
4436 (6436)	Culinary Arts Level 1 Prep Cook		
4536 (6536)	Culinary Arts Level 2 Cook		
4226 (6226)	Dental Assisting		
1127 (6127)	Design and Pre-Construction		<i>n/a</i>
1386 (6386)	Diagnostic Services		<i>n/a</i>
4127 (6327)	Diesel Technology		
1236 (6236)	Early Childhood Development and Services		<i>n/a</i>
4017 (6017)	Early Childhood Education and Care-Advanced		
4016 (6016)	Early Childhood Education and Care-Basic		
1125 (6325)	Education and Training		<i>n/a</i>
2039 (6039)	Electric Power and Distribution		
4230 (6233)	Electrical Construction Technology		<i>To be released Dec 2018</i>
3029 (6029)	Electrical Occupations		
3034 (6134)	Electronics		
4135 (6135)	Electronics Technology		<i>To be released Dec 2018</i>
1135 (6335)	Emergency and Fire Management Services		<i>n/a</i>
1138 (6338)	Emergency Medical Services		<i>n/a</i>
1237 (6237)	Family and Community Services		<i>n/a</i>
4002 (6002)	Fashion Merchandising		
1094 (6094)	Financial and Investment Planning		<i>n/a</i>
2120 (6120)	Financial and Managerial Accounting		
4049 (6049)	Floriculture		
4949 (6949)	Floriculture-Greenhouse		
3037 (6037)	Forest Products and Processing		
0177 (6177)	Fundamentals of Construction		
1203 (6203)	General Management		<i>n/a</i>

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4342 (6340)	Graphic Production Technology		<i>To be released Dec 2018</i>
4143 (6143)	Health Assisting		
1387 (6387)	Health Informatics		<i>n/a</i>
1141 (6141)	Healthcare Core		<i>n/a</i>
3064 (6064)	Heating, Ventilation, Air Conditioning, and Refrigeration		
3045 (6045)	Heating, Ventilation, and Air Conditioning		
3046 (6046)	Heavy Equipment Maintenance and Repair		
4048 (6248)	Home Health Aide		
4149 (6149)	Horticulture-Landscaping		
3079 (6079)	Hospitality Management-Food and Beverage		
3080 (6080)	Hospitality Management-Lodging		
1204 (6204)	Human Resources Management		<i>n/a</i>
2111 (6111)	HVACR-Installation and Start-up		
2110 (6110)	HVACR-Service and Repair		
2050 (6050)	Industrial Electricity		
2051 (6051)	Industrial Electronics		
2074 (6074)	Industrial Maintenance Mechanics		
1131 (6231)	Information Support and Services		<i>n/a</i>
1132 (6232)	Interactive Media		<i>n/a</i>
1032 (6032)	Interior Decorating and Design		<i>n/a</i>
1170 (6207)	IT Exploration		<i>n/a</i>
1137 (6337)	Legal Services		<i>n/a</i>
1287 (6287)	Lodging		<i>n/a</i>
2071 (6071)	Logistics Technology/Distribution Center Services		
1129 (6129)	Maintenance Operations		<i>n/a</i>
2084 (6084)	Manufacturing Technology		
4038 (6038)	Mechanical Drafting and Design		
2040 (6040)	Mechatronics Level 1		<i>n/a</i>
4455 (6255)	Medical Assisting		
1228 (6228)	Natural Resources Systems		<i>n/a</i>
1130 (6230)	Network Systems		<i>n/a</i>
4258 (6258)	Nursing Assisting		<i>To be released Dec 2018</i>
1107 (6107)	Performing Arts		<i>n/a</i>

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1238 (6238)	Personal Care Services		<i>n/a</i>
4061 (6061)	Plumbing		
4162 (6162)	Practical Nursing		
4152 (6152)	Precision Machining		
3475 (6575)	Pre-Engineering/Engineering Technology		<i>To be released Dec 2018</i>
3063 (6063)	Production Agriculture		
2480 (6480)	Protective Services		
1289 (6289)	Recreation, Amusements, and Attractions		<i>n/a</i>
1286 (6286)	Restaurant, Food and Beverage Services		<i>n/a</i>
4010 (6010)	Retail Commercial Baking		
4153 (6053)	Retail Merchandising		
1136 (6336)	Security and Protective Services		<i>n/a</i>
3103 (6113)	Small Animal Science and Technology		
4168 (6168)	Small Engine Technology		
4054 (6054)	Technical Drafting		
3527 (6627)	Television Production		<i>To be released Dec 2018</i>
1385 (6385)	Therapeutic Services		<i>n/a</i>
1288 (6288)	Travel and Tourism		<i>n/a</i>
1108 (6108)	Visual Arts		<i>n/a</i>
3425 (6525)	Visual Communications and Multimedia Design		
3750 (6850)	Web Design		<i>To be released Dec 2018</i>
4272 (6272)	Welding		
2150 (6150)	Wind Turbine Maintenance Technician		
3033 (6033)	Workplace Readiness		
1350 (6450)	Workplace Success Skills for Middle School		<i>n/a</i>