

# 21st Century Skills for Workplace Success

The Workplace Readiness Curriculum is based on a 3-1/2 year research study which detailed the views of 500 employers regarding skill needs for entry-level jobs requiring less than a four-year college degree. The curriculum is organized into 13 areas including both soft skills and academic skills.

- Reading Skills
- Math Skills
- Writing Skills
- Speaking and Listening Skills
- Computer Literacy
- Understanding the “Big Picture”
- Reasoning, Problem-Solving and Decision Making
- Work Ethic
- Positive Attitude
- Independence and Initiative
- Self Presentation
- Attendance
- Team Member

The curriculum includes an introduction to each content area, skill lessons, PowerPoint presentations and formative assessment items. The curriculum is based on the same standards as NOCTI’s 21st Century Skills for Workplace Success assessment.



Review the 21st Century Skills for Workplace Success assessment blueprint by visiting:

[www.nocti.org](http://www.nocti.org)

Click on the “Blueprints” icon on the bottom of the page.