



# 2023 Nomination/Application Packet

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## 2023 Nomination Form

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### History of the Carl J. Schaefer Memorial Award

Dr. Carl J. Schaefer gained national recognition as a Career and Technical Education (CTE) educator and author and was one of NOCTI's founding fathers. To honor Dr. Carl J. Schaefer, NOCTI and Mrs. JoAnn Schaefer created the Carl J. Schaefer Memorial Award as a tribute to Dr. Schaefer's memory and to recognize an outstanding CTE teacher and CTE teacher candidate each year.

To qualify, a candidate must meet one of the following:

- **CTE Teacher:** Individual who is already certified and working toward advancing their degree in CTE.
- **CTE Teacher Candidate:** Individual who has experience working in a technical area but does not necessarily have a degree.

### Candidate Nomination Process

- To recommend an individual for the Carl J. Schaefer Memorial award complete the following recommendation form and email or mail the completed form to Sherry Hayes (see below).
- Mail or email the recommendation form (pages 2 and 3 of this document) to:

NOCTI - Carl J. Schaefer Memorial Award  
500 N. Bronson Avenue,  
Big Rapids, MI 49307  
Attention: Sherry Hayes  
Email: [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org)

- Nominations will be accepted **through Monday, September 11, 2023.**

### Award Recipients

- Will receive a plaque and \$500 to be used toward tuition, room and board, books, or any other education-related expense.

If you have questions, please contact Sherry Hayes via email at [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org) or by calling 800.334.6283 ext. 224.

***Previous winners of the Carl J. Schaefer award and NOCTI staff are not eligible to apply.***

*A list of previous winners can be found on [NOCTI's website](#).*



## 2023 Nomination Form

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### 1. Your Contact Information *(must be typed)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 2. I would like to recommend the following individual for the Carl J. Schaefer Memorial Award *(must be typed)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 3. Which award are you nominating the individual for? See page 1 for descriptions.

- CTE Teacher
- CTE Teacher Candidate

### 4. Notification of Recommendation -

- I prefer to have NOCTI notify the individual named above that I have recommended them.
- I wish to remain anonymous.

**5. How did you learn about the Carl J. Schaefer Memorial Award?**

- NOCTI Webpage
- Constant Contact
- Email
- Co-worker
- Other \_\_\_\_\_

**6. Briefly explain why you think the above-named individual should be considered for the Carl J. Schaefer Memorial Award.**



## 2023 Application Information

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Dr. Carl J. Schaefer gained national recognition as a Career and Technical Education (CTE) educator and author and was one of NOCTI's founding fathers. To honor Dr. Carl J. Schaefer, NOCTI and Mrs. JoAnn Schaefer created the Carl J. Schaefer Memorial Award as a tribute to Dr. Schaefer's memory and to recognize an outstanding CTE teacher and CTE teacher candidate.

To qualify, a candidate must be one of the following:

- **CTE Teacher:** Individual who is already certified and working toward advancing their degree in CTE. CTE teachers would use the award money for tuition, room and board, books, or other education-related expenses.
- **CTE Teacher Candidate:** Individual who has experience working in a technical area but does not necessarily have a degree. Generally, CTE teacher candidates are required to take courses to become certified and would use the award money for classes (tuition), room and board, books, or other education-related expenses.

The award recipients will receive a plaque and \$500 to be used toward education-related expenses (tuition, room and board, books, professional development, etc.).

### APPLICANT/NOMINEE INFORMATION

- Complete the following Carl J. Schaefer Memorial Award application.  
*NOTE: You do not need to be nominated to apply for this award.*
- Submit the following supporting documentation along with your application.
  - Resume or CV.
  - Letter of recommendation from a teacher education faculty member.
  - Verification of enrollment in a teacher education degree, licensure, or certification program.
  - If enrolled in a college or university, please provide a copy of your unofficial college/university transcript. You must have a cumulative GPA of 2.5 or higher at the time of application submission to apply.
  - A score report verifying completion of a relevant NOCTI teacher test. *Completion of a NOCTI teacher test is desired, but not mandatory.*
- Email your application materials to [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org)

### DEADLINE

- Application and supporting documentation must be received by **Friday, September 22, 2023**, to be considered for this award.

### NOTIFICATION

- Candidates will be notified with the results in October.

### QUESTIONS

- Contact Sherry Hayes by email at [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org), or call 800.334.6283 ext. 224.

***Previous winners of the Carl J. Schaefer Memorial Award and NOCTI staff are not eligible to apply.***

*A list of the previous winners can be found on [NOCTI's website](#).*



## 2023 Application

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*All application materials must be typed.*

1. Contact Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please check one of the below boxes indicating the best way to contact you.

Work Phone: \_\_\_\_\_  Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. If enrolled in a college or university, please complete the following:

College/University attending: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Major: \_\_\_\_\_

Cumulative Grade Point Average: \_\_\_\_\_

Number of Credits Completed to Date: \_\_\_\_\_

Expected Date of Degree Completion: \_\_\_\_\_



## 2023 Application

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3. When and where did you complete a NOCTI Assessment? *Completion of a NOCTI teacher test is desired, but not mandatory.*

Date Completed \_\_\_\_\_ Location \_\_\_\_\_

4. How did you learn about the Carl J. Schaefer Memorial Award?

- NOCTI Webpage
- Email
- Co-worker
- Other \_\_\_\_\_

5. Which award are you applying for? (See descriptions on page 1.)

- CTE Teacher
- CTE Teacher Candidate

6. Why are you the best candidate for this award?

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**Before submitting, verify that you have included all the required documentation (see page one).**