



## **2024 Nomination/Application Packet**

## TABLE OF CONTENTS

Award Information .....	3
Nomination Information/Form .....	4-5
Application Information/Form .....	6-7



## 2024 Nomination/Application Information

---

### History of the Carl J. Schaefer Memorial Award

Dr. Carl J. Schaefer gained national recognition as a Career and Technical Education (CTE) educator and author and was one of NOCTI's founding fathers. To honor Dr. Carl J. Schaefer, NOCTI and Mrs. JoAnn Schaefer created the Carl J. Schaefer Memorial Award as a tribute to Dr. Schaefer's memory and to recognize an outstanding CTE teacher and CTE teacher candidate each year.

### To qualify, a candidate must meet one of the following:

- **CTE Teacher:** an individual who is already certified and working toward advancing their degree in CTE, on continuing education units (CEUs), workforce education and development courses, certifications, or professional development.
- **CTE Teacher Candidate:** an individual who has experience working in a technical area but does not necessarily have a degree and is working toward a CTE teaching degree, workforce and development courses, certifications, or professional development.

### Candidate Nomination Process

- To recommend an individual for the Carl J. Schaefer Memorial award complete the below nomination form and email to Sherry Hayes at [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org).
- Nominations will be accepted **through Monday, September 9, 2024**.

### APPLICANT/NOMINEE PROCESS

- Complete the below application.  
*NOTE: You do not need to be nominated to apply for this award.*
- Submit the following supporting documentation along with your application.
  - Resume or CV.
  - Letter of recommendation from a teacher education administrator or faculty member. *If you were nominated for this award and the nomination materials have been received, you do not need a letter of recommendation.*
  - A letter of intent, showing what you will use the money for if awarded or verification of enrollment in a teacher education degree, licensure, or certification program.
  - If enrolled in a college or university, a copy of your unofficial college/university transcript.  
*Not mandatory but will be considered.*
  - A score report verifying completion of a relevant NOCTI teacher test.
- Email your application materials to [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org).
- The application and supporting documentation must be received by **Friday, September 20, 2024**, to be considered for this award.

### NOTIFICATION

- Candidates will be notified with the results in October.

### QUESTIONS

- Contact Sherry Hayes by email at [sherry.hayes@nocti.org](mailto:sherry.hayes@nocti.org), or call 800.334.6283 ext. 224.

***Previous winners of the Carl J. Schaefer award and NOCTI staff are not eligible to apply.***  
*A list of previous winners can be found on [NOCTI's website](#).*



## 2024 Nomination Form

---

### 1. Your Contact Information *(must be typed)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 2. I would like to recommend the following individual for the Carl J. Schaefer Memorial Award *(must be typed)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 3. Which award are you nominating the individual for? See page three for descriptions.

- CTE Teacher
- CTE Teacher Candidate

### 4. Notification of Recommendation -

- I prefer to have NOCTI notify the individual named above that I have recommended them.
- I wish to remain anonymous.

**5. How did you learn about the Carl J. Schaefer Memorial Award?**

- NOCTI Webpage
- Constant Contact
- Email
- Co-worker
- Other \_\_\_\_\_

**6. Briefly explain why you think the above-named individual should be considered for the Carl J. Schaefer Memorial Award.**



## 2024 Application

---

*All application materials must be typed.*

1. Contact Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

School/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please check one of the below boxes indicating the best way to contact you.

Work Phone: \_\_\_\_\_  Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. If enrolled in a college or university, please complete the following:

College/University attending: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Major: \_\_\_\_\_

Cumulative Grade Point Average: \_\_\_\_\_

Number of Credits Completed to Date: \_\_\_\_\_

Expected Date of Degree Completion: \_\_\_\_\_



## 2024 Application

---

3. When and where did you complete a NOCTI Assessment? *Completion of a NOCTI teacher test is desired, but not mandatory.*

Date Completed \_\_\_\_\_ Location \_\_\_\_\_

4. How did you learn about the Carl J. Schaefer Memorial Award?

- NOCTI Webpage
- Email
- Co-worker
- Other \_\_\_\_\_

5. Which award are you applying for? (See descriptions on page three.)

- CTE Teacher
- CTE Teacher Candidate

6. Why are you the best candidate for this award?

**Before submitting, verify that you have included all the required documentation (see page one).**