



Job Ready Assessment Blueprint

Early Childhood Education and Care – Basic



Test Code: 4016 / Version: 01

“Measuring What Matters”

Specific Competencies and Skills Tested in this Assessment:

Health and Safety

- Identify safety hazards in and around the child care setting
- Identify characteristics of common childhood illnesses
- Describe universal precautions/infection control
- Explain rest and relaxation techniques
- Explain the importance of nutritionally balanced meals and snacks
- Identify indicators and reporting procedures involving child abuse/neglect



Cognitive Development

- Explain cognitive development stages and how they correlate to social, emotional, and physical development
- Give examples of cognitive development
- Describe equipment and activities that promote cognitive development
- List learning opportunities and conditions that develop creative/critical thinking
- Recognize the factors that impact brain development

Language Development and Communication

- Describe the stages of language development
- Describe strategies to encourage expressive and receptive language
- List materials that encourage and support literacy skills
- Demonstrate effective literacy strategies
- List various methods of story presentation
- Describe the factors affecting language development

Specific Competencies and Skills continued:

Physical Development

- Explain the stages of fine and gross motor development
- Recognize the factors that impact physical development
- Describe strategies and conditions that encourage physical development
- Select age-appropriate indoor and outdoor play equipment and activities for physical development
- Describe the effects of play on children's physical development
- Explain how physical development correlates to social, emotional and cognitive development

Social and Emotional Development

- Discuss teaching techniques that encourage the development of a positive self-concept
- Describe the stages of social and emotional development of children
- Recognize the factors that impact social and emotional development
- Discuss caregiving techniques that develop appropriate social skills
- Identify positive techniques for conflict resolution and mediation
- List strategies to promote self-help skills



Community and Family Relationships

- Describe the importance of cooperative relationships with families
- Identify methods of family involvement
- Describe the components of effective school and home communication

Observation, Documentation, and Assessment

- List observation purposes and techniques
- Observe and record children's developmental learning
- Communicate and interpret observation results

Specific Competencies and Skills continued:

Professionalism

- Identify career-related skills and employment opportunities
- Identify resources for professional development
- Recognize the need for self-assessment for continued professional growth
- Explain the role of a child advocate
- Identify the importance and legal mandates of confidentiality
- Exhibit appropriate characteristics in an educational team setting
- Apply the NAEYC Code of Ethical Conduct to professional practices

Classroom Organization and Arrangement

- Arrange age-appropriate classroom environment
- Prepare and maintain materials and equipment storage
- Identify characteristics of a balanced daily schedule
- Implement developmentally appropriate activities
- Describe a variety of transition-time activities
- Demonstrate awareness of licensing laws and regulations
- Identify recordkeeping and clerical functions in a child care setting



Creativity

- List strategies for facilitating and displaying/presenting creative products
- Identify appropriate materials and equipment that encourage creative development
- Explain sensory activities and supporting materials

Specific Competencies and Skills continued:

Diversity in the Classroom

- Identify components of a diverse/multicultural curriculum
- Describe ways to incorporate children's home language and traditions

Inclusion of Children with Special Needs

- Identify concerns and basic rights of special needs children
- Describe how to adapt the learning environment to accommodate special needs

Positive Guidance Techniques and Reinforcement

- Demonstrate positive adult-child communication
- Identify positive guidance techniques
- Describe how rules and supervision should be set and managed

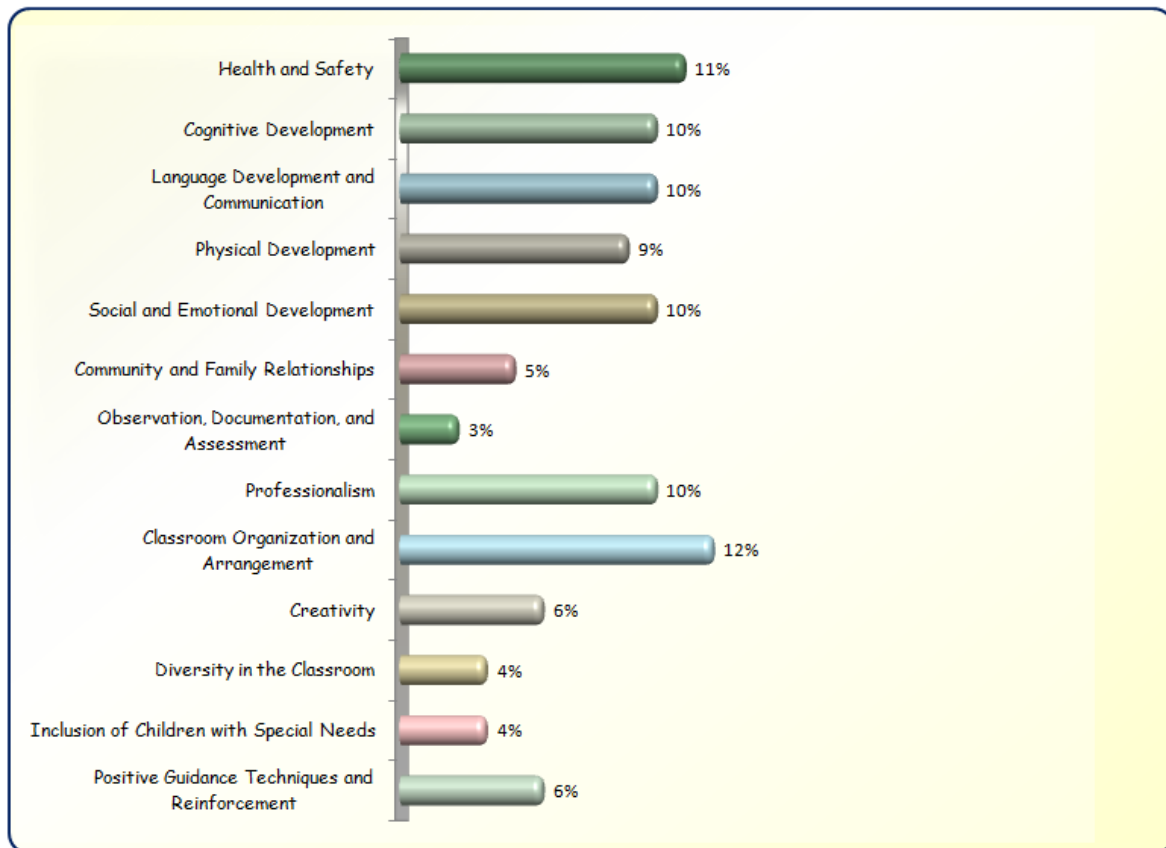


Written Assessment:

Administration Time: 3 hours

Number of Questions: 193

Areas Covered:



Sample Questions:

The best food sources of iron are

- A. red meats, fortified breads, and cereals
- B. milk
- C. fruits and vegetables
- D. snack foods

Grouping objects into categories according to similarities is

- A. seriation
- B. conservation
- C. classification
- D. temporal relations

Fine motor skills are developed through activities such as

- A. throwing and catching
- B. grasping and pinching
- C. running and jumping
- D. listening to directions

Competition among preschoolers should be

- A. encouraged
- B. discouraged
- C. planned
- D. taught

Props and beads can be used to promote

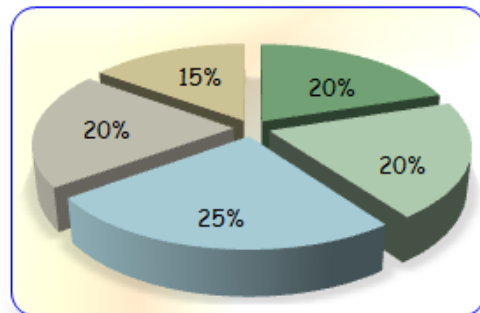
- A. creative play
- B. fine motor skills
- C. gross motor skills
- D. fashion appreciation



Performance Assessment:

Administration Time: 45 minutes

Number of Jobs: 5



Areas Covered:

20% Demonstrate Washing of Caregiver's Hands
Washing hands, and time to complete Job 1.

20% Introduction Activity
Lesson plan - introduction activity, and time to complete Job 2.

25% Story Presentation
Lesson plan - story presentation, and time to complete Job 3.

20% Gross Motor Stretching Activity
Lesson plan - gross motor stretching activity, and time to complete Job 4.

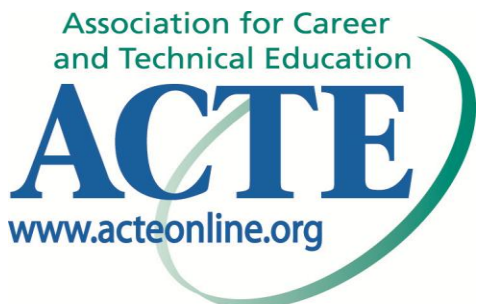
15% Closure Activity
Lesson plan - closure activity, and time to complete Job 5.

Sample Job: Demonstrate Washing of a Caregiver's Hands.

Maximum Time: 5 minutes

Participant Activity: The participant will demonstrate the appropriate handwashing for a caregiver, using liquid soap and paper towels, at a sink area with running water. The evaluator will grade on the proper steps of handwashing.

The Association for Career and Technical Education (ACTE), the leading professional organization for career and technical educators, commends all students who participate in career and technical education programs and choose to validate their educational attainment through rigorous technical assessments. In taking this assessment you demonstrate to your school, your parents and guardians, your future employers and yourself that you understand the concepts and knowledge needed to succeed in the workplace. Good Luck!



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